

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: The Atrium - County Hall, Trowbridge BA14 8JN
Date: Thursday 17 July 2014
Time: 7.00 pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 6:30pm .

Please direct any enquiries on this agenda to David Parkes (Democratic Services Officer) on 01225 718220 / david.parkes@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Nick Blakemore – Adcroft
Ernie Clark – Hilperton
Dennis Drewett – Park
John Knight – Central
Stephen Oldrieve – Paxcroft

Helen Osborn – Lambrok
Jeff Osborn – Grove
Graham Payne – Drynham
Horace Prickett – Southwick

Items to be considered	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome everybody to the meeting of the Trowbridge Area Board.</p>	7:00pm
<p>2 Apologies</p> <p>Apologies for absence will be received.</p>	
<p>3 Minutes (Pages 1 - 8)</p> <p> i. To approve the minutes of the meeting held on Thursday 15 May 2014.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (Pages 9 - 18)</p> <p>To include the following:</p> <p> i. Wiltshire Sports Awards - Nominate Your Sporting Hero</p> <p> ii. Community Infrastructure Levy (CIL) - To inform communities of the Draft Charging Schedule which is to be submitted for inspection on 24 June. The Council is consulting on proposed changes to the Schedule over a 4 week period from 24 June until 5pm on 21 July.</p> <p> iii. Garden Waste Consultation - To inform communities of the consultation on kerbside garden waste collections which will run from 1 July to 1 September.</p> <p> The views of residents will be sought on which proposed efficiency savings would best meet the needs of Wiltshire residents.</p>	7:05pm
<p>6 Partner Updates (Pages 19 - 32)</p> <p>To note the written reports and receive any updates from the following:</p> <p> i. Police and Crime Commissioner (PCC)</p> <p> ii. Wiltshire Police</p>	7:10pm

	<ul style="list-style-type: none"> iii. Wiltshire Fire and Rescue Service iv. Trowbridge Community Area Future (TCAF) v. Town and Parish Councils vi. Youth Advisory Group (YAG) – the Board is to nominate a new Member. 	
7	<p>Outside Body Updates (<i>Pages 33 - 34</i>)</p> <p>Wiltshire Councillors appointed as representatives to Outside Bodies will report on any recent news, to include:</p> <ul style="list-style-type: none"> i. Transforming Trowbridge ii. Collaborative Schools iii. Trowbridge Shadow Community Operations Board. 	7:20pm
8	<p>Funding (<i>Pages 35 - 56</i>)</p> <p>a. Community Area Grants</p> <p>To ask Councillors to consider 4 funding applications to the community area grants fund scheme (Appendix 1)</p> <ul style="list-style-type: none"> 1.1 West Wilts Esprit Gymnastics Club - £3,000 requested for gymnastics equipment for young people 1.2 Paxcroft Mead Community Centre - £2,350 requested for a replacement heating system 1.3 North Bradley Progressive Hall - £1,706.50 requested for replacement windows 1.4 Trowbridge Child minding Network- £957 requested for the purchase of tablets to support children in their learning 	7:35pm
9	<p>Visiting Cabinet Representative</p> <p>Councillor Keith Humphries will talk about his responsibilities for Public Health, Protection Services, Adult Care and Housing (exc strategic housing), and respond to any questions.</p>	7:50pm
10	<p>CCG - 5 Year Plan</p> <p>A presentation from Dr Stephen Rowlands and Jo Cullen of the Clinical Commission Group in relation to their 5 year plan. The 5 Year Plan be can downloaded from: http://www.wiltshireccg.nhs.uk/5yearplan</p>	8:00pm
11	<p>Car Parking at County Hall, Trowbridge</p>	8:15pm

	Corporate Director, Carlton Brand, will update on matters relating to car parking at County Hall, in particular the issues of public parking for the library.	
12	Introduction of the Street Lighting Central Management System in Trowbridge Peter Binley (Head of Highways Asset Management) to introduce the Street Lighting Central Management System in Trowbridge.	8:30pm
13	JSA / Community Priorities (Pages 57 - 60) JSA / Community Priorities – Members are to decide on which priorities the Board will focus on and how to action this.	8:40pm
14	Peter Black Site Update Tim Martienssen, Wiltshire Council, is to provide an update on the Peter Black site.	8:50pm
15	Any Urgent Business and Forward Plan The Chairman will take any items of urgent business. The meeting is asked to note the future meeting dates below and the Forward Plan.	8:55pm
16	Close	9.00pm

Future Meeting Dates

Thursday 18 September 2014 – 7.00pm
The Atrium, County Hall Trowbridge

Thursday 13 November 2014 - 7.00pm
The Atrium, County Hall, Trowbridge

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: Ridgeway space - County Hall, Trowbridge BA14 8JN
Date: 15 May 2014
Start Time: 7.00 pm
Finish Time: 8.55 pm

Please direct any enquiries on these minutes to:

Kieran Elliott (Democratic Services Officer), Tel:01225 718504 or (e-mail)
kieran.elliott@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Nick Blakemore, Cllr Ernie Clark, Cllr Dennis Drewett, Cllr John Knight,
Cllr Stephen Oldrieve (Vice Chairman), Cllr Helen Osborn, Cllr Jeff Osborn,
Cllr Graham Payne (Chairman) and Cllr Horace Prickett

Cllr Trevor Carbin and Cllr Jon Hubbard (Melksham Area Board)

Wiltshire Council Officers

Rachel Efemey, Community Area Manager
Chris Clark, Client Area Manager, Local Highways
Peter Binley, Head of Highways Asset Management
Julie Anderson-Hill, Head of Transformation
Mark Banks, Community co-ordinator, highways

Town and Parish Councillors

Trowbridge Town Council - Bob Brice, Peter Fuller
North Bradley Parish Council - R. Evans

Partners

Wiltshire Police - Sgt James Brain
Wiltshire Fire and Rescue Service - G. Weller
Wiltshire CCG - Jo Cullen, Stephen Rowland, Steve Lock.
Trowbridge Community Area Future - Kate Oatley, Colin Kay, Tracy Sullivan, Doug Ross

Total in attendance: 42

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
46	<p><u>Election of Chairman</u></p> <p>Nominations were sought and following a vote it was,</p> <p><u>Resolved:</u></p> <p>To elect Councillor Graham Payne as Chairman of the Trowbridge Area Board for the forthcoming year.</p>
47	<p><u>Elect a Vice-Chairman</u></p> <p>Nominations were sought and it was,</p> <p><u>Resolved:</u></p> <p>To elect Councillor Stephen Oldrieve as Vice-Chairman of the Trowbridge Area Board for the forthcoming year.</p>
48	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Graham Payne, welcomed everyone to the meeting of the Trowbridge Area Board.</p>
49	<p><u>Apologies</u></p> <p>Apologies for absence were received from Michael Hudson, Associate Director (Finance).</p>
50	<p><u>Minutes</u></p> <p>The minutes of the meetings held on 13 March and 27 March 2014 were presented for consideration and it was,</p> <p><u>Resolved:</u></p> <p>To approve as a true and correct record and sign the minutes.</p>
51	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
52	<p><u>Chairman's Announcements</u></p> <p>In addition to the written announcements within the agenda pack, it was announced that the Chairman had been informed by the Cabinet Member that</p>

	<p>the unacceptable provision of grass cutting services in the area would be addressed within three weeks.</p>
53	<p><u>Appointment to Outside Bodies and Working Groups</u></p> <p>The Area Board made appointments to outside bodies as follows:</p> <ul style="list-style-type: none"> i) Transforming Trowbridge - Councillor Dennis Drewett ii) Trowbridge Community Area Future (TCAF) - Councillor John Knight iii) Collaborative Schools - Vacant, updates to be provided through TCAF. iv) Youth Advisory Group (YAG) - Councillor Helen Osborn <p>The Area Board made appointments to working groups as follows:</p> <ul style="list-style-type: none"> i) Community Area Transport Group (CATG) - Membership to be open to all Area Board members. ii) Trowbridge Shadow Community Operations Board (COB) - Councillor John Knight. The Area Board also approved the appointment of Town Cllr Peter Fuller to the COB <p><u>Resolved:</u></p> <ul style="list-style-type: none"> i) To appoint Outside bodies and working group representatives for the forthcoming year as stated above. ii) For TCAF to report updates from Collaborative Schools in their own update to the Area Board.
54	<p><u>Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <ul style="list-style-type: none"> i. Office of the Police and Crime Commissioner No update was provided. ii. Wiltshire Police The written update was noted. Sergeant James Brain provided a further update, noting in particular a 4% reduction in overall crime in the area during the past 12 months, though there had been a slight rise in private space violent crime. <p>The Area Board was further informed that the Sector Commander for the area, Inspector Lisette Harvey, had moved to a new position within Wiltshire Police.</p> <p>In response to queries, it was confirmed that officers had briefings each evening with Street Pastors.</p>

	<p>iii. Wiltshire Fire and Rescue Service A verbal update was provided on the proposed merger of Wiltshire Fire and Rescue with Dorset Fire and Rescue in order to eliminate an existing budget shortfall. It was stated a business case was being produced and would be consulted on widely, ahead of a decision in September 2014.</p> <p>The Area Board requested an update from the Chief Fire Officer at the July meeting.</p> <p>iv. Wiltshire CCG An update was provided as a separate agenda item.</p> <p>v. Trowbridge Community Area Future (TCAF) An update was provided as a separate agenda item.</p> <p>vi. Town and Parish Councils The written update from Trowbridge Town Council was noted. A verbal update from Hilperton Parish Council congratulated the Trowbridge Rugby Team, based in Hilperton, on their recent victory at Twickenham Stadium, and this was shared by the Board.</p> <p>vii. Youth Advisory Group (YAG) No update was provided.</p>
55	<p><u>Outside Body Updates</u></p> <p>i) An update from Transforming Trowbridge was provided, with the minutes of the latest meeting circulated to the Area Board members.</p> <p>ii) An update from TCAF was provided, detailing the successful conclusion of the ART Trowbridge project where hundreds of pieces of local school artwork was presented at the Town Hall.</p> <p>It was also noted that several volunteer Polish interpreters had completed their training and would begin work shortly as required.</p> <p>Plans for a Free School in the Town would receive further information in June following meetings with Central Government.</p> <p>iii) The COB informed the Area Board that a vision statement was being produced, with the intent that several existing buildings and services such as the library and Town Hall would exist within the Campus governance, as the idea of a Campus delivery of service was not restricted to a single physical location.</p> <p>In response to queries it was confirmed that Trowbridge was currently in the third tranche of area boards planning their Campuses, and it was hoped that a plan might be ready for presentation to the Council's</p>

	<p>Cabinet in the Autumn of 2014, for completion in 2016.</p> <p>The Board welcomed the update, though expressed their frustration at the slow pace of progress.</p>
56	<p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2011/12:</p> <p>i. <u>Gloucester Road Allotment Association</u> The sum of £1,200 was requested for the enhancement of Educational & Therapeutic facilities for Gardeners with Disabilities.</p> <p><u>Decision</u> The Area Board awarded the sum of £1,200 to Gloucester Road Allotment Association. <i>Reason: The application met the Community Area Grant Criteria 2014/15.</i></p> <p>ii. <u>Monday-Wednesday Club</u> The sum of £500 was requested for a portable skittle alley.</p> <p><u>Decision</u> The Area Board awarded the sum of £500 to the Monday-Wednesday Club. <i>Reason: The application met the Community Area Grant Criteria 2014/15.</i></p> <p>iii. <u>Trowbridge Academy of Boxing</u> The sum of £757 was requested for equipment.</p> <p><u>Decision</u> The Area Board awarded the sum of £757 to Trowbridge Academy of Boxing. <i>Reason: The application met the Community Area Grant Criteria 2014/15.</i></p> <p>iv. <u>Alzheimer's Support</u> The sum of £4,500 was requested for Refurbishment of Mill Street Day Club.</p> <p><u>Decision</u> The Area Board awarded the sum of £4,500 to Alzheimer's Support. <i>Reason: The application met the Community Area Grant Criteria 2014/15.</i></p>

	<p><u>Update from NHS re Bradcroft Surgery and other health provision in the community area</u></p> <p>Drs Steven Lock, Steve Rowland and Jo Cullen from Wiltshire Clinical Commissioning Group (CCG) gave an update in addition to the written submission in the agenda pack.</p> <p>The Area Board was informed that as a result of the separation of the Primary Care Trust into three separate NHS bodies from 2010, plans for an extension of the Adcroft Road Surgery site had required much additional negotiation and clarity regarding funding and the use of the intended land as the CCG had in essence been required to reapply for both. The CCG was hopeful that the property issue would be resolved in the summer.</p> <p>The Board asked further questions on the delays that had occurred, and the calculation of additional surgery space that Trowbridge required with the population increase that had already occurred and would expand even further with the additional homes planned under the Wiltshire Core Strategy. Parking issues at any new or expanded surgery were also raised.</p> <p><u>Resolved:</u></p> <p>To thank Drs Steve Rowland Steven Lock, and Jo Cullen for their update.</p>
57	<p><u>Car Parking Issues at County Hall</u></p> <p>The Chairman noted that car parking issues had been a continual problem for visitors and staff at County Hall since the refurbishment had been completed and staff that had been decanted to other sites had been rebased in the building. Comments were invited from all those present on their experience and any problems using the parking facilities, as a result of complaints that many councillors had received.</p> <p>It was noted that a significant number of car parking spaces were reserved for visitor use, but there was considerable doubt that these spaces were solely used by library users and other visitors to the building, with the result that many visitors found it impossible to find a parking space other than first thing in the morning. The provision of other parking in the town was noted, although particularly for older residents and young parents, closer parking was much more necessary.</p> <p>It was acknowledged that a solution to the car parking troubles would be difficult to achieve, although the lack of enforcement to protect the use of visitor spaces made addressing concerns even more difficult, and the failure to secure the Peter Black site as potential overflow parking made increasing capacity close by an unviable option unless some green spaces were tarmaced to some degree.</p> <p>At the conclusion of discussion, it was,</p>

	<p><u>Resolved:</u></p> <p>That the Chairman of the Area Board will write a letter to the Cabinet Member with responsibility for Libraries and Council Hubs, to detail the concerns of the Board and seek regular updates on and input into any potential solutions.</p>
58	<p><u>JSA Event Priorities</u></p> <p>On 3 April 2014 there was a special conference involving over 90 members of the public and partner agencies to consider the data set out in the Community Area Joint Strategic Assessment (JSA) 2014-16 for the Trowbridge Community Area and local priorities were identified, with the intention of practical community led actions to be organised and undertaken to address those issues. The Area Board was therefore invited to review those priorities and agree how it wishes to initiate and coordinate action between partners, public and community groups.</p> <p>Members discussed the JSA event, with TCAF stating they had taken account of such priorities identified in their Community Plan, while there were some concerns raised regarding the level of funding for community schemes and where it would come from. Questions were also raised about how Trowbridge would feature in working with the Local Enterprise Partnership in relation to the need for more major employers in the area, particularly with the predicted population increases, and it was agreed that a question from the Chairman to the Leader of the Council at a recent Council meeting on that topic and its answer, should be attached to the minutes.</p> <p><u>Resolved:</u></p> <p>To consider a report at the next meeting on the JSA priorities which the Area Board could deliver or facilitate achievable outcomes.</p>
59	<p><u>TCAF annual review and 2014/15 funding application</u></p> <p>Kate Oatley and Colin Kay from TCAF provided details of their annual review and proposed funding arrangements in response to a reduction in the Area Board funding. The impact of TCAF on community engagement and events, as well as large scale organised consultations for the Campus were highlighted.</p> <p>The Board noted the update and confirmed that officers of TCAF Kate Oatley and Tracy Sullivan would be moving on, and offered their thanks for all the work they had undertaken for TCAF and the community. The Board was assured TCAF would continue to be an engaged partner of the Area Board during the transition to new staff.</p>

	<p><u>Resolved:</u></p> <p>To approve the funding agreement for TCAF of £13,402.</p>
60	<p><u>Community Area Transport Group Report from 8 May 2014 meeting</u></p> <p>The report from the Community Area Transport Group (CATG) was presented.</p> <p>It was,</p> <p><u>Resolved</u></p> <p>To approve the recommendations of the CATG as follows:</p> <p>It was agreed to allocate £1,641 towards the costs of making the turning out of Halfords / B&Q, Trowbridge a no right turn.</p> <p>It was agreed to allocate £400 for signage on Devizes Road on the approach to the Rugby Club making traffic aware of U turning traffic.</p> <p>It was agreed to recommend to the Area Board to put forward 2 roads to be assessed as 20 mph sites:</p> <ul style="list-style-type: none"> • College Road Trowbridge • Church Lane, North Bradley <p>It was agreed to approve the 2014/15 list of proposed highway maintenance schemes (Appendix 1 to the report).</p>
61	<p><u>Any Urgent Business and Forward Plan</u></p> <p>There was no urgent business.</p>
62	<p><u>Close</u></p>

Chairman's Announcements

Subject:	Wiltshire Sports Awards - Nominate Your Sporting Hero
Officer Contact Details:	Tamzin Earley (tamzin.earley@wiltshire.gov.uk)
Further details available:	

****Quotes and pictures from some of last year's winners at bottom of the release****

People are being encouraged to nominate clubs, coaches, athletes and volunteers who have a passion for sport for the 2014 Wiltshire Sports Awards.

The awards, now in their fifth year, have 12 categories which recognise and honour the work and achievements of athletes, sports clubs, volunteers and coaches across Wiltshire.

They are sponsored by Landmarc and are being hosted jointly by Wiltshire Council, Wiltshire Health Improvement Partnership and Wiltshire and Swindon Sport.

The top three from each category will be invited to attend a special awards event at The Atrium, County Hall, Trowbridge on October 22 hosted by former England rugby captain, Phil de Glanville.

Anyone can nominate a Wiltshire individual or organisation for one of the 12 categories from today (June 2) until the closing date of Friday August 1.

This year's Wiltshire Sports Awards categories are:

- Sports Personality of the Year
- Young Sports Personality of the Year
- Sports Personality of the Year (athlete with a disability)
- Unsung Hero of the Year
- Long Service to Sport award
- Young Volunteer of the Year
- Coach of the Year (voluntary)
- Coach of the Year (professional)
- Inclusion Coach of the Year
- Young Coach of the Year
- Sports Club/Team of the Year
- Most Inclusive Club of the Year

Jonathon Seed, cabinet member for leisure said: "We have some exciting sporting talent in Wiltshire and this is an opportunity to recognise their achievements but also to turn the spotlight on the many unsung heroes whose tireless enthusiasm keeps so many clubs alive in Wiltshire. Sport plays a major part in improving our health and sense of wellbeing and we hope these awards will inspire more people to take up sport."

Chairman's Announcements

Phil de Glanville said: "I'm delighted to be hosting the Wiltshire Sports Awards again this year. Having seen previous winners' responses as they step up to receive their award I know first-hand how much formal recognition means to them. I'd encourage people to nominate now so we can celebrate more of Wiltshire's sporting heroes."

Corporate director Maggie Rae said: "Many of us appreciate and admire the efforts of people connected with sport in Wiltshire. This is an opportunity to nominate someone who you believe has made a real difference to sport and I look forward to seeing many people's names being put forward for this recognition."

The awards criteria can be downloaded from the website and nominations made online at www.wiltshire.gov.uk/sportsawards For any questions on the awards email: sportsawards@wiltshire.gov.uk For Twitter updates use the hashtag #WiltsSportsAwards

Notes to editors:

For more information contact communications on 01225 713370/713115/713116. For out of hours contact 07747 007340

For more detail on Wiltshire and Swindon Sport Partnership (WASP) go to <http://www.wiltssport.org.uk/wasp-news/local-sports-news>

Tom North was last year's Young Volunteer of the year. Tom 19, from Chippenham had spent three years volunteering as a young leader in both school and clubs, working on the Lets Kick Racism Out of Football programme, including refereeing, assisting with the registration of teams, and setting venues. He also volunteers with the Bath Rugby Foundation and Chippenham Rugby Club. Since winning the award Tom has become an apprentice at Active Trowbridge – a group which delivers community sport coaching.

Tom said: "I was shocked to find out I'd been put forward for an award and then to be the winner. It's great to receive that recognition and for your efforts to be noticed. I would encourage people to nominate."

Jonnie Crowley won the Young Coach of the year category in 2013.

Jonnie from Devizes was a Lawn Tennis Association Level 2 coach, at Devizes Tennis Club assisting the head coach. He actively promoted the club to increase participation and memberships. Since winning the award he has moved to Level 3 coaching.

He said: "Winning the award was a definite confidence booster and brought a lot of attention to the club as well. It's great to know what you're doing is being noticed and gaining recognition."

Andrew Evans won Official of the year in 2013.

Andrew from Trowbridge has now progressed from Level 5 Senior County Football Referee to Level 4, and is a referee at semi-professional games.

Chairman's Announcements

He said: "I was shocked and overwhelmed to be nominated because from a personal point of view I'm not in it to pick up awards – that's just a bonus. Such awards give people more confidence though and it's great to receive the recognition.

For political comment:

Conservatives: Jonathon Seed - jonathon.seed@wiltshire.gov.uk

Liberal Democrats: Jon Hubbard - jon.hubbard@wiltshire.gov.uk

Labour: Ricky Rogers - ricky.rogers@wiltshire.gov.uk

Independents: Ernie Clark -
ernie.clark@wiltshire.gov.uk

This page is intentionally left blank

Chairman's Announcements

Subject:	Community Infrastructure Levy (CIL)
Officer Contact Details:	Georgina Clampitt-Dix, Head of Place Shaping, Economic Development & Planning 01225 713472 georgina.clampitt-dix@wiltshire.gov.uk
Weblink:	www.wiltshire.gov.uk/communityinfrastructurelevy
Further details available:	CIL@wiltshire.gov.uk

Summary of announcement:

On 23 June 2014, Wiltshire Council is submitting the Wiltshire Council Community Infrastructure Levy (CIL) Draft Charging Schedule for independent examination. On this date, a Statement of Modifications, which sets out proposed changes to the CIL Draft Charging Schedule, is also being published for a four week period of consultation.

CIL is a charge that local authorities can place on new development to help fund infrastructure needed to support growth.

A note containing more information on CIL, including how to comment on the Statement of Modifications and the next steps, is attached as an appendix to this Announcement.

This page is intentionally left blank

WILTSHIRE AREA BOARDS

COMMUNITY INFRASTRUCTURE LEVY FOR WILTSHIRE - CONSULTATION

(JUNE 2014)

1. What is the Community Infrastructure Levy (CIL)?

- 1.1 Wiltshire Council is preparing a Community Infrastructure Levy (CIL) charging schedule. This is a charge that local authorities in England can place on development in their area. The money generated through the levy will contribute towards the funding of infrastructure to support growth. The Charging Schedule will need to strike an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

2. Why has Wiltshire decided to implement the Levy?

- 2.1 The Government has restricted the ability of local authorities to pool funding for off-site infrastructure through existing section 106 agreements (or developer contributions). It considers that this new tariff-based approach provides the best framework to fund infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much developers will be expected to contribute.

3. How will money from CIL be spent?

- 3.1 CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. The Government confirmed last year that local communities will directly benefit from CIL. Town and parish councils will receive 15% of CIL raised in their area, or 25% if an adopted neighbourhood plan is in place.

4. Submission of the Wiltshire CIL Draft Charging Schedule and consultation on proposed modifications

- 4.1 The Council has undertaken two previous consultations on the Wiltshire CIL Charging Schedule, which sets out the amount of CIL to be charged on different types of new development. The first consultation, on a 'Preliminary Draft Charging Schedule' (October 2012), took place between October and November 2012. Comments received informed a 'Draft Charging Schedule' (January 2014), upon which the Council consulted between January and February 2014.
- 4.2 On 23 June 2014, the Council is submitting the 'Wiltshire CIL Draft Charging Schedule' (January 2014) for an independent examination.
- 4.3 The Council is proposing to make modifications to the Wiltshire CIL Draft Charging Schedule. These have been informed by comments received during the last consultation and are set out in a 'Statement of Modifications', which is being submitted alongside the CIL Draft Charging Schedule.
- 4.4 The Council is now inviting comments on the Statement of Modifications from **23 June until 5pm, 21 July 2014**.

How to comment

- 4.5 Comments can be made, using the response form, via:

- Online consultation portal: <http://consult.wiltshire.gov.uk/portal>
- Email: CIL@wiltshire.gov.uk
- Post: Spatial Planning, Economic Development & Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

4.6 The CIL Draft Charging Schedule, Statement of Modifications, associated evidence and information on how to make comments will be published on the Wiltshire Council website at www.wiltshire.gov.uk/communityinfrastructurelevy, from 23 June 2014.

4.7 Hard copies of the documents are available at Council libraries and the main Council offices in Chippenham (Monkton Park), Devizes (3-5 Snuff Street), Salisbury (27-29 Endless Street) and Trowbridge (County Hall) during normal opening hours.

4.8 If responding by post or email, response forms are available from libraries and the main Council offices or the website.

Requesting the right to be heard by the independent examiner

4.9 Organisations and individuals responding may request the right to be heard by the examiner in relation to these modifications. A request to be heard by the examiner must be made in writing to Wiltshire Council **by 5pm 21 July 2014**, via the above means. Anyone requesting to be heard should indicate whether they support or oppose modifications and explain why.

4.10 Please note that the right to be heard at this stage of the process applies only in relation to the modifications being consulted on.

What happens next?

4.11 All comments received and a copy of each request to be heard in relation to these modifications will be forwarded to the examiner.

4.12 Requests to be heard may be withdrawn at any time before the opening of the examination by giving notice in writing to Wiltshire Council.

4.13 Details of the time and place at which the examination is to be held and the name of the examiner will be published on the Council's website and in local papers when they become available. If you have made a request to be heard (either on the Statement of Modifications or previously during the consultation on the Draft Charging Schedule) you will be notified directly.

5. Further information

5.1 If you have any further queries please contact Spatial Planning, Wiltshire Council on (01225) 713223 or via email, CIL@wiltshire.gov.uk.

Chairman's Announcements

Garden Waste Consultation

Summary of announcement:

The Council faces significant financial pressures with reduced funding from central government, increased service demand and inflation and these pressures are likely to increase. One way of achieving some savings towards this is by changing the way the garden waste collection service is delivered at the kerbside in Wiltshire. The Council currently delivers a fortnightly non-chargeable kerbside garden waste collection service to those residents that request the service.

The Council's Cabinet agreed to undertake a public consultation exercise to gain residents' views on potential future changes to the current kerbside garden waste collection service. The consultation runs from 1 July until the 1 September and presents residents with three proposals for changes to the service. The proposed changes are:

1. A three month suspension of the non-chargeable kerbside garden waste service with no collections taking place in December, January and February.
2. A five month suspension of the non-chargeable kerbside garden waste service with no collections taking place in November, December, January, February and March.
3. To introduce a chargeable kerbside garden waste collection service instead of the current non-chargeable service.

Residents are asked to pick the one option which best meets their needs. From 1 July you can find out more information and contribute to the consultation:

- Online by visiting the Council's website and following the link to public consultations
- Online at your local library
- By picking up a leaflet from your local library, leisure centre, council office or town council office.
- By completing the form in the summer 'Your Wiltshire' magazine

Leaflets will also be made available at area board meetings.

Should you have any further questions which are not answered by the consultation documents, you can contact the council by emailing gardenwasteconsultation@wiltshire.gov.uk or by telephoning 0300 456 0102.

This page is intentionally left blank



Trowbridge Area Board July 2014 Neighbourhood Policing

ET Trowbridge NPT	Crime			
	12 Months to May 2013	12 Months to May 2014	Volume Change	% Change
Victim Based Crime	2512	2447	-65	-2.6%
Domestic Burglary	127	140	+13	+10.2%
Non Domestic Burglary	244	168	-76	-31.1%
Vehicle Crime	230	175	-55	-23.9%
Criminal Damage & Arson	464	458	-6	-1.3%
Violence Against The Person	586	625	+39	+6.7%
ASB Incidents (YTD)	2029	1589	-440	-21.7%

Current NPT Priorities:

My priorities for Trowbridge NPT are simple. I will provide a visible team within the community and respond to the needs of that community.

In order to provide this I will ensure officers patrol more on foot and bicycles, and less in cars.

Team News:

I am now 3 months into my new job, and I am starting to recognise people, and be recognised!

Wiltshire Police have recently had a promotion process to Inspector and I am pleased to say that your NPT Sgt James BRAIN has been successful in gaining a Temp Insp promotion, he has been replaced by Sgt Gill Hughes. Gill is a hugely experienced response Sgt, and will bring those skills into NPT.

I have been able to keep hold of Sgt Jim Suter to provide the consistency in NPT.

There have been some slight changes to some posts and the up to date teams are below. I am currently carrying 2 vacancies for PCSO's in Trowbridge, but there is a new intake within force that is due to finish their training and be on the streets in October, and I am working hard to get the best ones here!

Trowbridge Town (ET11)

PC Alison Davies, PC Jamie Darvill, PCSO Jo Matthews & PCSO Ben Brown

Adcroft & Paxcroft (ET12)

PC Amy Hardman, PCSO Nina Marsh & PCSO Jason Greenland

Trowbridge Park (ET13)

PC Charlotte Chilton, PCSO Matt Till & PCSO Laura Humphreys

Drynham & Grove and Lambrok (ET14 & ET15)

PC Helen Daveridge, PCSO Vicky Huntley & PCSO James Bates

Trowbridge Rural (ET16)

PC Mark Hough & PCSO Maria Badder

You may have seen that PC Hough and PCSO Badder have recently won runners up in the NPT of the year awards.

Overview

As shown at the start of this report the performance data for a 12 month period, to June 2014 is extremely positive with **2.6% less crime** that the previous 12 month period.

We are now entering the 'busy season' for ASB, and the visible policing will form the main tactic in dealing with this.

Burglaries in private homes has risen by 10.2%, and this equates to 13 extra offences over a 12 month period, however these figures have risen after a spate of houses were entered through insecure doors and windows when the weather started to turn warmer. We will shortly be running an initiative to raise awareness to these risks, which I hope will bring this back under control.

Key prevention messages to help us combat this are:

- Report to police, or via Crime stoppers, any information you have or any concerns or suspicions about anyone involved in criminality
- Secure your property
- Mark your property
- Record details of identifiable property and/or take photos of you belongings.

The website www.immobilise.com can be used to record these details and may even prevent offenders taking the item in the first place.

Violence against the person over the year has risen slightly, however Violent Crime resulting in injury has actually reduced over the year, and this is as a direct result of the ongoing presence in the town centre with Op Exit, and also the highly effective work taking place with Drink Banning Orders.

Through effective use of staff during the World Cup, the streets of the town have been kept safe from football related violence, and this continues across the pay/world cup weekend of 28/29th June.

You may be aware that the Tour of Britain is now coming through Bradford on Avon and Trowbridge on the 12th Sept, this will attract many of the worlds top professional cyclists that compete in the Tour de France, and will be televised live in over 100 countries around the world, this will provide a huge shop window for our towns, and I am working closely with both Wiltshire Council and Town Councils to ensure we can capitalise on this event.

Due to the massive increase in cycle patrols by NPT I am running out of bikes to keep them mobile and visible, and therefore after much negotiation, Trowbridge Halfords have kindly donated 2 bikes to the NPT, and for this I am very grateful as this will directly benefit my policing priorities within the town.

Lastly, we have been working closely with Bill Austin and The Friends of Trowbridge Park to make the community feel safe to use this fantastic resource and this joint working seems to be making a positive difference.

Chris Chammings
Sector Commander

This page is intentionally left blank

Town Council Report June 2014 to Area Board 17th July 2014

1. POLICY

Wiltshire Council - Core Strategy – The Town Council has responded to the latest consultation following resolution at the last meeting.

Wiltshire Council – Review of Local Transport Plan Car Parking Strategy – The Town Council has responded to the pre-consultation and following discussion at the Area Board Agenda Setting meeting have also received confirmation that the review will consider management and control of Wiltshire Council's own corporate parking facilities for staff, visitors and library users etc.

Wiltshire Council - Community Governance Review – We await further progress reports from Wiltshire Council.

2. FINANCE

Annual Accounts April 2013-March 2014 – The Annual Return was signed-off by Full Council on 24th June. We also continue to prepare full accounting statements, including reserve balances.

3. MUSEUM & TOURISM – The next committee meeting is 14th October at 6:30pm
The Council resolved to pursue remaining at the Shires, with a new lease, potentially to include an additional upper floor, subject to contract. We have appointed Carter Jonas to act as the Council's agent to negotiate the lease. We are now progressing the other elements of the project required, prior to submitting our application to the Heritage Lottery Fund. We have also submitted our interim report to the Arts Council, prior to approval of our second year support grant.

Exhibition - The current Mockingbird exhibition runs until 27th September.

Magna Carta 800 1215-2015 – Wiltshire is the only county where it is possible to visit an original copy of the Charter and a Baron Town. Our main 'Charter Fair' event will be held in the Park on the 24th/25th/26th July 2015. We will also host a conference on Saturday 25th April. All departments of the Town Council will be involved in organizing elements of the Charter Fair as well as our partner organisations. The Chamber of Commerce is organizing a Trowbridge Business Expo in the Civic Centre on the Friday and Saturday, the Town Team will be organizing markets in Fore Street, The Active Trowbridge Play Day will be held as part of the weekend on the Saturday in the Park, there will be a Town Crier's Competition on the Sunday and the Civic Service on Sunday evening.

4 LEISURE SERVICES - The next committee meeting is 22nd July 2014 at 6:30pm

Sports Roadshow – This will operate once again during the summer holidays, focused on the Park this year.

Fun Days – Fun Days operated at May half term and will run throughout the Summer holidays.

Swimming - Over 300 children per week will be taught swimming from April 2014- July 2014 provided in partnership with Newtown School.

Sports and Play Festival - On Saturday June 7th thousands of people once again were able to enjoy our Festival in Trowbridge Park which provides a FREE, safe and engaging day for children and parents to try out a range of sports and activities. Despite the forecast the weather was again good enough for the ice-cream stall to sell-out.

Trowbridge Sports Forum – The Forum now has 13 local sports clubs discussing and implementing projects and plans for the future for the local community.

Sports Pitches Project – We are working with local clubs, Wiltshire FA, Sport England and WASP to develop plans for the land at Devizes Road. We will progress the project once S106 funding is secured via Wiltshire Council, which is expected from two of the four sites shortly.

5 DIRECT SERVICES – The next committee meeting is 26th August.

Civic Centre – The Management Board will meet on 31st July.

Town Park Bandstand – Installation of the fencing is ongoing, accompanied by a full repaint and we are considering with the young people long term shelter options.

Trowbridge In Bloom – Arrangements are now underway to host the South West In Bloom (SWiB) Awards at the Civic Centre on 18th September. Work is also underway to ensure the proposed route for judging the town on Wednesday 16th July is ready for its entry into the SWiB competition. The group is working to support the Friends of Trowbridge Park in their initiative to plant up two community garden areas within the Park. The raised beds at Court Mills are currently being refurbished by members of the FOTP and Nick Allford.

Events – The Home Produce Fayre takes place on Saturday 30th August, sponsored by the Kings Arms, Trowbridge. Many local charity organisations will be selling their home made produce and there will be prizes for the best dressed stalls.

Studley Green Community Centre – A new 16 year lease is being finalised with the trustees of the Community Association, to commence on 1st July.

Lambrok Playing Fields and Changing Rooms – A new 16 year lease is with Trowbridge Wanderers Football Club, ready for finalising, to commence on 1st July and we are working in partnership with regard to maintenance of the pitches and representation on the Community Centre committee. The club is planning to install a rail around one of the pitches and use mobile dugouts next season.

Allotments – The transfer of the three sites at Gloucester Road, Mornington Gardens and Home Close Farm to the Town Council was completed on 1st April and a new lease has been signed with the Gloucester Road Allotment Association. The garages at Mornington Gardens were also transferred and are now fully let. Some maintenance work has been done, particularly at Mornington Gardens relating to overgrown trees and uncultivated plots.

Grounds Maintenance – A new six year contract has been awarded to the Landscape Group.

Land at Devizes Road – archaeological tests have been undertaken, we anticipate S106 funding to progress the project will be secured later this year.

6. MARKETING & EVENTS

Newsletter – We continue to publish the newsletter as part of the Trowbridge Magazine in July, September and November 2014.

Website – The Town Council web-site www.trowbridge.gov.uk provides information about all council activities and services as well as links to other Trowbridge web-sites. Our other web-sites are: www.trowbridgecivic.co.uk for information about the Civic Centre, events and activities & www.trowbridgemuseum.co.uk for the Museum.

Armed Forces Weekend – The weekend commenced on Saturday 28th June with the award of Freedom of the town to the Royal Artillery, followed by a parade through the town with bayonets fixed.

DISCOVER Trowbridge – Our design consultant team have further developed the branding and produced a final design. Following consultation with members of the council this has been adopted and is now being implemented.

7. TOWN DEVELOPMENT – Committee meets 1st July, 22nd July and 16th August.

Transforming Trowbridge – www.transformingtrowbridge.org.uk Established by Wiltshire Council, a partnership to support regeneration of the town centre is leading on development of the Masterplan. The Masterplan seeks to ensure that the town centre develops in a sustainable way, providing a range of facilities and services which are linked together and is being adopted as part of the Core Strategy. The Our Place bid seeks to consider how the Masterplan could be adopted as a Neighbourhood Plan for the town if necessary.

Business Improvement District (BID) - Consultants Mosaic completed the feasibility study, with a recommendation to proceed to establish a BID to ballot. Wiltshire Council will be funding this stage of the process.

Town Centre Developments

St Stephen's Place – Frankie & Benny's is now open with Dean's Diner and Chiquito taking two of the remaining four units.

Cradle Bridge – Indications are that MRMU, a developer based in Cornwall www.mrmultd.co.uk/ are behind the purchase of the former Peter Black site.

Bowyers – Recent report from the developer: *Morrison's has had a poor 6 months trading, but this has not had a disruptive effect on the project. Although progress has been slow the construction team has let the demolition contract, and safety issues with Network Rail have been sorted. Demolition is due to start end of June/July, it could have started earlier but technical issues have prevented this. Prorsus' involvement in the project will reduce as construction takes off (but Angus will continue to retain a contractual and personal interest in Innox Riverside). Morrison's who own the site will be running the main construction*

contract. Mike Webb of CWM www.cwm.co.uk/ remains involved as leasing agent for the remaining restaurant and leisure units adjacent to Cineworld. Morrisons are aware that the project website is out of date and this is in hand.

Court Street – the development of a mixed use office and residential scheme on the former Tremans Factory site has commenced by Ashford Homes.

Retail – T K Maxx are due to move next door to Knees in Bradley Road.

Housing – The following major sites are under development, totalling over 1,200 houses.

H9 Southview Farm, Wain Homes, 300 houses for sale.

<http://www.wainhomes.net/southwest/development-details.php?itemID=47>

H11 Castle Mead, Persimmon & Charles Church 650 houses for sale, the link road to West Ashton Rd is now complete, and the new Primary School is taking shape. Work on the Hilperton Gap Relief Rd between Leap Gate and Canal Road should commence this year.

<http://www.persimmonhomes.com/castle-mead-2206>

H8d Brook Meadow, Barratt & Taylor Wimpey 150 houses SOLD.

H8c The Pastures off Parsonage Way, Abbey New Homes 180 houses for sale.

<http://www.abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html>

St James' Gardens off Union Street, Newland Homes 75 houses SOLD.

Centenary Court, Yeoman Way, social housing site now commenced.

Former Rugby Club, Green Lane – Green Square, 90 houses now commenced.

Ashton Park – Mainly in West Ashton and North Bradley Parishes, proposes around 2,500 houses. Consultation events were held recently, including details of the proposed improvements to the A350 around West Ashton cross roads and Yarnbrook. An application is expected once the Core Strategy Inspectors Report has been published. Further briefings have been held for town and parish council representatives.

Other Commercial Developments – Hitachi Capital have moved into their new HQ next to the White Horse Business Park in North Bradley. Plans are being considered by a local investor for the employment allocation on West Ashton Road, including a sports stadium and other leisure facilities.

Core Strategy, Community Infrastructure Levy (CIL) & Infrastructure Delivery Plan (IDP) – The Inspector's report has not yet been published. The draft CIL has now been published for inspection with minor modifications. The IDP (funded by the CIL) reviewed annually includes elements identified in the Masterplan and the council will seek to include; allotments, cemetery, play areas, highways, cycle routes and sports pitches. The IDP should be. The Council asked for an approach to be made to Dyson regarding investment in Wiltshire. Tim Martienssen, at Wiltshire Council responded: *The Swindon and Wiltshire Local Enterprise Partnership has included in its Strategic Economic Plan and Growth Deal submission to Government support for the further development of Dyson at its site in Malmesbury. Dyson have also recently secured regional growth funding from Government to further develop its research facilities in this location. There is no expectation that Dyson would relocate from Malmesbury or develop significant facilities in any other location in Wiltshire at this time.*

Review of Great Western Franchise – The Department of Transport recently undertook a consultation into the specification for the new Great Western Rail Franchise

www.gov.uk/government/consultations/great-western-specification-for-the-future-franchise

The Council RESOLVED:

a. Welcomes the retention of a two hourly service on the Trowbridge Chippenham line via Melksham and hopes that current loading on the service will allow it to be increased to a regular hourly service pattern, extending to Swindon and Salisbury. Significant residential and commercial development will be taking place before and during the franchise period at a number of towns along this route, and service frequency will need to be able to meet growing demand for travel between the towns.

b. Welcomes the proposed service patterns following electrification, which include an hourly Westbury – London service utilising the new bi-mode rolling stock and the retention of the through hourly Cardiff - Portsmouth services.

6.6.1 Station - Significant improvements to the Railway Station Forecourts are expected this year, which have been planned in conjunction with the developers of the Bowyer's site.

Wiltshire Council Development Management Update – The Town Clerk recently responded to a call for issues to be considered as part of Wiltshire Council's regular review of the Development Control Service, to be discussed at a review meeting for town and parish councils.

The Council RESOLVED: That the Council supports the Town Clerk's action in responding to the request for issues to be considered as part of Wiltshire Council's review of the Development Control Service, which identified the following which had recently been considered by the Town Development Committee and the Area Board:

a. Wiltshire Council are urged to develop a policy regarding land which is not transferred to individual property owners but which has no community amenity value, such as small pockets of strip land to the rear and side of new homes, which may have value as wildlife habitat, but which Wiltshire Council are unlikely to maintain to a standard which does not cause nuisance to the adjacent property owners – due to overgrowing trees and brambles. Wiltshire Council should ensure that these areas are properly maintained by Wiltshire Council, transferred to the appropriate individual property owners or to another organisation such as the Wiltshire Wildlife Trust which can maintain them. – In fact it would be fair to say that much greater involvement with the parish and town councils on seeking an appropriate solution for these types of issues should be entered into by both the applicants and development control.

b. Wiltshire Council, when advising neighbours of a new application should provide information about their local parish or town council, so that householders can make representation to the parish. Such information to include; that the parish and town councils are consultees in a similar way to the individuals and have a similar timescale in which to consider the application and make any observations and that contact details are on the Wiltshire Council website.

8. PARTNERSHIP

OUR PLACE - The Town Council's bid to the second stage Going Further of 'Our Place' has been successful following submission of our Development Plan for the first Getting Going stage. We will receive between £10,000 and £17,000 grant which will facilitate all of the partners including TCAF, the Campus, Wiltshire Council and the Wiltshire Clinical Commissioning Group working together to plan for the future of our town centre. We will also receive consultant support.

Wiltshire Council - The parish newsletter is now published weekly and is circulated to members. www.wiltshire.gov.uk/council/parishnewsletterhome.htm

Stallard Recreation Ground Changing Rooms - This facility on Innox Rd will be implemented by Wiltshire Council, with a contribution from the Town Council and S106 funding.

Campus - Following the second consultation we now await confirmation regarding the funding, location and timescales for implementation of the Trowbridge Campus plans. The Campus will be a significant element of the Our Place project and the links to health facilities. A meeting was held on Tuesday 17th June to consider governance arrangements.

Review of Positive Leisure-Time Activities for Young People - Wiltshire Council is now implementing changes to the delivery of Youth Services, with Area Board style grant funding for activities. The Town Council responded in March, emphasising the need for the allocation of funds to Community Areas to be fair and transparent. We await further information regarding the budget allocations. It appears that the Area Board will not have any funding until 2015 but that current services will close in 2014, leaving a gap.

Wiltshire Council's Contract with Balfour Beatty Living Places for Grass Cutting Further to recent discussion at the Direct Services Committee and receipt of information regarding a wealth of complaints about the quality of the grass-cutting service, particularly in and around the town.

The Council RESOLVED: That the council writes to Cllr John Thomson, Cabinet Member Highways to confirm that despite repeated assurances the grass cutting service provided to Wiltshire Council by BBLP has not recovered to a satisfactory situation in the Trowbridge Area and that further resources must be applied to ensure that the situation does not continue this year and that a more robust solution is implemented at the earliest opportunity to avoid an unacceptable repetition of the disastrous service levels in future years.

Yerbury Street Residents' Parking - Wiltshire Council has proposed a draft plan of the layout in Yerbury Street and is consulting with the Town Council and the Residents Group prior to a formal public consultation. ***The Council RESOLVED: That the Town Council supports the draft proposal for a residents' parking permit arrangement in Yerbury Street to go forward to formal public consultation.***

Collaborative Schools Ltd (CSL) - A decision on the alternative provision free-school application is awaited.

Wiltshire Association of Local Councils (WALC) - Newsletters are regularly circulated or available on their website www.wiltshire-alc.org.uk

NHS – We are working with the Wiltshire Clinical Commissioning Group (CCG) and the local GP practices through the Our Place Project, to coordinate the development of additional health facilities, including elements within the Campus new-build.

Swindon/Wiltshire Local Enterprise Partnership - The Swindon and Wiltshire Strategic Economic Plan (SEP) has now been submitted to Government. It proposes that further investment is made available to secure future growth in the local economy. The Swindon and Wiltshire Strategic Economic Plan March 2014 and supporting evidence is now available in full via either of these links [SEP](http://www.swlep.biz/docs/1) <http://www.swlep.biz/docs/1>

9. **CIVIC & DEMOCRATIC ACTIVITIES**

Council Meeting Dates. Council and committee meetings for the next few months are:

Tuesday 15 th July	Full Council
Tuesday 22 nd July	Leisure Services (6.30pm)
Tuesday 22 nd July	Town Development
Tuesday 29 th July	NO MEETING
Tuesday 5 th August	NO MEETING
Tuesday 12 th August	NO MEETING
Tuesday 19 th August	Town Development (4 weeks)
Tuesday 26 th August	Direct Services
Tuesday 2 nd September	Policy & Resources

Twinning - 51 visitors came to celebrate the 25th Anniversary of the signing of the twinning agreement between the two towns. A Charter Dinner was held at the Civic Centre, sponsored by Apetito; the itinerary included a visit to Weymouth, and the Motown event at the Civic Centre on Saturday 28th June 2014. Elections have taken place in Leer. With effect from 1st November the town of Leer will have a new Mayor, Beatrix Kuhl, who is elected for 7 years. Herr Kellner will do the opening of the Gallimarkt this October for his last time.

The Annual Civic Service is being held on Sunday 3rd August to coincide with the national commemoration of the outbreak of the Great War.

Commonwealth Flag - Last year was the largest, single raising of the Commonwealth Flag on Commonwealth Day and this year NALC is encouraging all Town & Parish Councils to participate by flying a flag for the Commonwealth on 9th March 2015. Registration must be completed by 31st January 2015.

The council RESOLVED: That the Town Council participates in a short ceremony officiated by the Mayor, in the flying of the Commonwealth Flag on Commonwealth Day, Monday 9th March 2015 at 10.00am, at a cost for the purchase of the flag of £58.

Lance Allan

Town Clerk

Trowbridge Town Council,
The Civic Centre,
St Stephen's Place,
TROWBRIDGE,
Wilts,
BA14 8AH

E: info@trowbridge.gov.uk

T: 01225 765072

@Trowbridgegov #Trowbridge

W: www.trowbridge.gov.uk

www.trowbridgecivic.co.uk

www.trowbridgemuseum.co.uk



For further event details, please click on links where applicable

REGULAR ACTIVITIES

Monday	Active Trowbridge : Extreme Sports 5:30-7:00	John of Gaunt
Monday	Ginger Jive	Civic Centre
Wednesday	Town Team & Wiltshire Council: Weekly Street Market	Fore Street
2 nd & 4 th	Farmers Market	Fore Street
Fri		
2 nd Sunday	Sunday Club	Civic Centre
Various	Blood Donor Sessions	Civic Centre
until 27	'Mockingbird' Exhibition	Museum
Sep		

JUNE

28	Motown Live at the Civic - Soulside	Civic Centre
28 & 29	Wiltshire Armed Forces and Veterans Weekend and Freedom Parade for Royal Artillery	Town Park
28	FREE PARKING IN ALL COUNCIL CAR PARKS	

JULY

13	Trowbridge In Bloom – Summer Open Gardens event	Various
18	Olly Murs Tribute Show	Civic Centre
25 July (to 30 Aug)	Active Trowbridge Sports Roadshow	Town Park
31	Summer nights	

AUGUST

3	Civic Service	St James'
16	Live at the Civic -	Civic Centre
17	Trowbridge Carnival Soap-Box Derby	Castle Street
30	TIB – Home Produce Fayre,	Fore Street

SEPTEMBER

6	Carnival Country Fayre including Town Council Stand.	Town Park
7	Cow Parsley presents – Wiltshire Weddings	Civic Centre

OCTOBER

4	Comedy Live at the Civic -	Civic Centre
11	Trowbridge Apple Festival	Courtfield House
17 Oct (to 2 Nov)	Trowbridge Arts Festival	Various
18	Trowbridge Arts Festival launch event	Fore Street
18	Teenage Market – Town Team	
18	Trowbridge Carnival Procession	Town Centre
17/18 & 24/25	Ladies Nights	Civic Centre
31	Halloween Disco	Civic Centre

NOVEMBER

1	Halloween Ball	Civic Centre
9	Remembrance Service & Parade	St James' & Park
22	Comedy Live at the Civic -	Civic Centre
29	Christmas Lights Switch on and Craft Fayre	Various
29	FREE PARKING IN ALL COUNCIL CAR PARKS	

DECEMBER

11/12/13 18/19/20	Christmas Party Nights	Civic Centre
27	Music – Motown, Soulside	Civic Centre
31	New Year's Eve Disco	Civic Centre

2015

JUNE

	MAGNA CARTA Bike Ride 800 miles in 800 years , visiting the 22 Baron Towns in a week, arriving in Trowbridge on Saturday 20 th June.	Somerset to Northumberland via Suffolk
--	--	--

JULY

	MAGNA CARTA 800 Charter Fair	Various
	Street Markets and entertainment– Friday/Saturday/Sunday	Fore Street
	Business Expo – 800 years of industry and commerce –	Civic Centre
24, 25, 26	Friday/Saturday	Town Park
	Medieval Play Festival in the Park – Saturday	Town Park
	Town Crier's Competition – Sunday	St James'
	Civic Service - Sunday	Church



Report to the Area Board July 2014

Governance

With the first campus at Corsham due to partly open in July 2014 Wiltshire Council has produced some initial parameters around governance. The Trowbridge COB have discussed these in detail and sent their responses back to the Council. The COB recognises that there needs to be consistency across the campus programme but believes strongly that this should not mean uniformity. It is vital that individual campuses have the flexibility to respond to the specific needs and contexts of the community they serve.

Health

Maggie Rae is leading discussions with local health partners to understand potential partnership opportunities that the campus could bring and the COB are hoping an update will be available by the time of the Area Board meeting.

Ongoing work

Members of the COB will visit Writhlington Sports Centre on 1 July to look at their approach to business planning and the configuration of their facilities. The COB has also set aside time to continue to meet with partners and to develop its own thoughts on a management model.

RSA

Trowbridge is heavily involved in supporting the work of the RSA in the two projects it is running.

- Common Knowledge – designed to create a flexible networking opportunity for COBs to share lessons that have been learnt and provide mutual support.
- Campus Planning Journey – to produce an animated film that will explain more clearly what the campus programme is actually about.

Colin Kay
Chair of the Trowbridge SCOB

This page is intentionally left blank

Report to	Trowbridge Area Board
Date of Meeting	17 July 2014
Title of Report	Area Board Funding Applications

Purpose of Report

1. To ask Councillors to consider 4 funding applications to the community area grants fund scheme (Appendix 1)
 - 1.1 West Wilts Esprit Gymnastics Club - £3,000 requested for gymnastics equipment for young people
 - 1.2 Paxcroft Mead Community Centre - £2,350 requested for a replacement heating system
 - 1.3 North Bradley Progressive Hall - £1706.50 requested for replacement windows
 - 1.4 Trowbridge Child minding Network- £957 requested for the purchase of tablets to support children in their learning

Total Amount requested = £8,013.50

1. Background

- 1.1 Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2 Trowbridge Area Board has been allocated a capital budget for 2014/2015 of £ 75,942.18 and £13,402 revenue budget. Funding allocated to date:
 - TCAF - £13,402 for revenue funding
 - Gloucester Road Allotment Association - £1,200 for the enhancement of facilities for gardeners with Disabilities
 - Monday Wednesday Club - £500 for a portable skittle alley
 - Trowbridge Academy of Boxing - £757 for equipment for a community Boxing Club
 - Alzheimer's Support - £4,500 for the Refurbishment of Mill Street Day Club

The Board currently has a capital budget of £68,985.18 remaining.

- 1.3 Area Boards will be encouraged to develop ways of linking grant funding to locally agreed priorities emerging from the Joint Strategic Assessment, the local community plan or other relevant local evidence.
- 1.4 Area Boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5 In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.6 In addition to CAGs, Councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7 Funding applications will be considered at every ordinary Area Board meeting.
- 1.8 Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available to view on the Wiltshire Council web http://portal.wiltshire.gov.uk/areaboard_grants/grants_list.php
- 1.9 All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if

possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

Background documents used in the preparation of this Report

- Area Board Grant Guidance 2014/15 as presented for delegated decision

2. Main Considerations

2.1. Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

3. Environmental Impact of the Proposals

3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the budget allocated to the Trowbridge Area Board. If the grant requests are allocated the Board will have £60,971.68 remaining

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

7.1. Community Area Grants give local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 where appropriate.

8. Community Grant Applications Summary

Applicant 8.1	Project summary	Funding requested
West Wilts Esprit Gymnastics Club	To purchase gymnastics equipment for young people	£3,000

- 8.1.1 The application meets the grant criteria and will encourage young people to be involved in physical activity.
- 8.1.2 The applicant will contribute over 50% of other funding towards the project.
- 8.1.3 This is a joint application to 3 Area Boards. A higher amount has been requested from Trowbridge Area Board to reflect the percentage of users of the club.

Applicant 8.2	Project summary	Funding requested
Paxcroft Mead Community Centre	To replace the old heating system	£2,350

- 8.2.1 The application meets the grant criteria and will support local community cohesion.
- 8.2.2 The applicant is contributing 50% of other funding towards the project.

Applicant 8.3	Project summary	Funding requested
North Bradley Progressive Hall	To purchase replacement windows	£1,706.50

- 8.3.1 The application meets the grant criteria and will support local community cohesion.
- 8.3.2 The applicant is contributing 50% of other funding towards the project.

Applicant 8.4	Project summary	Funding requested
Trowbridge Child minding Network	To purchase tablets to support children in their learning	£957

- 8.4.1 The application meets the grant criteria. It is an application under the Digital Literacy scheme.
- 8.4.2 The applicant is not contributing any other funding towards the project
- 8.4.3 The applicant is a newly constituted organisation with 3 members who provide child minding services to approx 18 children
- 8.4.4 The Area Board may wish to put a condition on any funding that the tablets will be returned to Wiltshire Council for allocation to another similar organisation if the group ceases to operate

9. Recommendations

9.1 It is recommended that the Area Board makes decisions whether to allocate funding to the four applicants

Appendices:	Appendix 1 - Community Area Grant applications
Report Author	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk

This page is intentionally left blank

Grant Applications for Trowbridge on 17/07/2014

ID	Grant Type	Project Title	Applicant	Amount Required
789	Community Area Grant	West Wilts Esprit Gymnastics Club Rhythmic, Boys and Disability Gymnastics Project	West Wilts Esprit Gymnastics Club	£3000.00
811	Digital Literacy Grant	tablet loan for children of Childminding network	Childminding network	£957.00
818	Community Area Grant	Paxcroft Mead Community Centre Replacement Heating system	Paxcroft Mead Community Centre	£2350.00
831	Community Area Grant	north bradley progressive hall repairs and maintenance	Trustees of North Bradley Progressive Hall	£1706.50

ID	Grant Type	Project Title	Applicant	Amount Required
789	Community Area Grant	West Wilts Esprit Gymnastics Club Rhythmic, Boys and Disability Gymnastics Project	West Wilts Esprit Gymnastics Club	£3000.00

Submitted: 02/05/2014 15:09:16

ID: 789

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

N/A

5. Project title?

West Wilts Esprit Gymnastics Club Rhythmic, Boys and Disability Gymnastics Project

6. Project summary:

West Wilts Esprit Gymnastics Club has been in existence for 42 years, and has now secured improved training facilities in Trowbridge. We wish to expand our current Rhythmic, Boys', Parkour and Disability Gymnastics provision, as well as replacing current Pre-School Gymnastics equipment and introducing Soft Play. This will enable us to build on the Olympic legacy by increasing our participants, making our provision more accessible, and providing training opportunities to retain older gymnasts and to make them into the coaches of the future.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0XE

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Economy, enterprise and jobs

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

N/A

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2014

Total Income:

£93378.00

Total Expenditure:

£89822.00

Surplus/Deficit for the year:

£3556.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£3000.00

Why can't you fund this project from your reserves:

We will be using our reserves to part fund this project, as well as through our own fundraising and the Area Board Grant. We do not currently have enough in reserves to cover all the start-up costs (Solicitor, Accountant, first quarter's rent and Planning fees) plus the additional equipment we will need in order to continue to deliver the service we provide, and to further develop our programmes going forward. We therefore need some financial help with the initial start-up of this long-term project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£10662.55		
Total required from Area Board		£3000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Rhythmic Gymnastics Set	160.00	Fundraising	yes	5662.55
Rhythmic Hoops	144.00	Westbury Area Board		1000.00
Mini Apparatus for Boys	1505.80	Bradford-on- Avon Area Board		1000.00
Soft Play Equipment	1000.00			
Pre-School Equipment	3064.55			
Judo Mats	500.00			
Crash Mats	500.00			
Block for Disabled Gymnasts	505.00			
Trampoline	3283.20			
Total	£10662.55			£7662.55

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

Trowbridge

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The new facility will benefit anyone in our main catchment area (Trowbridge, Westbury, Bradford-on-Avon and the surrounding villages) who wishes to become involved, or is already involved, in Gymnastics-related activity. We currently provide Gymnastics opportunities to participants aged 6 months and upwards, but we have outgrown our current facility and have waiting lists for a number of our classes. In the last year we have introduced a number of new Gymnastics-related activities such as Rhythmic, Boys, Parkour, Adults and Disability and we wish to expand this provision but have no more room in our current gym. It is our goal to further reach under-represented sectors of the community such as 11-25 year olds, adults wishing to return to sport and disabled participants. We also wish to develop disciplines which are very limited in Wiltshire such as Rhythmic Gymnastics, Parkour, Team Gym, Gym Fit and Soft Play. We are supported in this by ex-Olympian Francesca Fox, who coaches with us on a seasonal basis. These activities attract our target under-represented audiences and offer general fitness opportunities and alternative activities to our members as well as their parents/guardians and siblings. We currently offer part-funded training and mentoring opportunities to our older gymnasts to enable them to become qualified coaches, and an increased membership will mean more opportunities for us to develop the coaches of the future from our current members. In this way, we can become a training facility and offer both voluntary and paid employment to 14 year-olds upwards who wish to become coaches and leaders. All of this is dependent on our obtaining the capital to purchase new equipment.

14. How will you monitor this?

As an organisation we are currently in the process of applying for Gym Mark, which is British Gymnastics' quality standard certification. As part of this, we have developed a detailed Action Plan, which provides the means for us to evaluate our progress at each stage of our development. This Action Plan means that we can measure our progress at 6-month, 12-month, 18-month and 2 year stages. We have also developed a database in which we keep all participant personal details, which means that we can dissect our membership at any time and check various characteristics against our target audiences. In this way, we will always know and can report periodically whether we are reaching our target under-represented groups and whether their numbers within our programmes are growing. We can also target our marketing geographically so that we can reach under-represented communities and, if necessary, ethnicities and/or age-groups.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are applying for the Area Board Grant to purchase equipment for the start-up of a much bigger project. Once we have started the new Gymnastics facility, in part using equipment we

already possess and in part with equipment bought through the grant, we can grow our current participation. At present we have a self-funding business which is financially stable, but once in a larger facility with additional equipment and revenue streams we can generate more income. We remain a not-for-profit organisation, so all income over and above our running costs will be re-invested, and this will all be possible due to the initial start-up funding for the new equipment. The business will therefore remain self-funding.

16. Is there anything else you think we should know about the project?

We are applying for the Area Board Grant to purchase equipment for the start-up of a much bigger project. This is the preparation and opening of a permanent Gymnastics and Fitness facility for the community of trowbridge and the surrounding area. This project (aside from the initial start up costs outlined above) has an annual cost, as the building will be rented. All our costs are calculated monthly, quarterly and annually, and are available for perusal if required.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

811	Digital Literacy Grant	tablet loan for children of Childminding network	Childminding network	£957.00
-----	------------------------	--	----------------------	---------

Submitted: 22/05/2014 18:24:52

ID: 811

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Digital Literacy Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

tablet loan for children of Childminding network

6. Project summary:

The project would be to loan tablets to children the childminders in the network care for. They would have educational Apps loaded onto them for the children to practise their phonics, literacy, numeracy and programming skills. The parents would be tasked to support their child with their learning and development through the apps, for example, writing letters in their name. The tablets would be signed in and out and could also be used by parents to apply for jobs as well as in the setting for adult led activities and group work.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 7SE

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

05/2014

Total Income:

£0.00

Total Expenditure:

£0.00

Surplus/Deficit for the year:

£0.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

N/A

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£957.00		
Total required from Area Board		£957.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Ipad	319.00	0.00		0.00
Ipad	319.00	0.00		0.00
Ipad	319.00	0.00		0.00
Total	£957			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The children that Childminders in the Childminding network care for and their parents.

14. How will you monitor this?

Ipads will be signed in and out. Parents will be asked to comment on their observations of their child's learning and next steps. Children will be asked what they have learnt through the Ipads, how it has impacted on their enjoyment of learning.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

No additional income is required as the Ipads will have been purchased and they will continue to be used.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

818	Community Area Grant	Paxcroft Mead Community Centre Replacement Heating system	Paxcroft Mead Community Centre	£2350.00
-----	----------------------	---	--------------------------------	----------

Submitted: 29/05/2014 19:01:55

ID: 818

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Paxcroft Mead Community Centre Replacement Heating system

6. Project summary:

The project will replace the two aging heating boilers that have become extremely unreliable. Unfortunately, over the last winter, the heating system has become extremely unreliable with one boiler completely out of service as the required spare parts are no longer available, and the remaining unit limping along.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 7GW

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2014

Total Income:

£42616.00

Total Expenditure:

£29677.00

Surplus/Deficit for the year:

£12939.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£20000.00

Why can't you fund this project from your reserves:

The management committee aims to hold reserves of at least Â£15,000 as we are entirely responsible for the upkeep of the Paxcroft Mead Community Centre. In the last year, we have funded replacement doors and, with the help of a Â£10,000 grant from the Big Lottery, refurbished our kitchen facilities. The PMCC contribution towards the kitchen was about Â£6000. We feel that although the requested amount is relatively small, it would certainly help in keeping our reserves stable in case an emergency calls on our funds. We are also planning to refurbish our toilet facilities over the next two years which will be a large drain on our funds.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4700.00		
Total required from Area Board		£2350.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Replacement of 2 x heating boilers with associated works	4700.00	PMCC contribution	yes	2350.00
Total	£4700			£2350

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Paxcroft Mead Community Centre is now about 12 years old and is managed by a volunteer Management Committee. The Community Centre is held in trust by Hilperton Parish Council, but is managed and financed by the management committee. We host many different user groups and activities for all ages. We also have a Social Club that operates as a separate entity within the building. Clearly during winter months, the building has to be kept warm, particularly as many of our users are children or the elderly, so the heating system has to be effective and reliable. So in short, the heating system replacement will be of benefit to all users of the Community Centre and will ensure they continue to enjoy our facilities in comfort.

14. How will you monitor this?

Not really an applicable question as we will know very quickly if the heating fails again. However with two boilers fitted, we will implement weekly checks to ensure that both boilers are functioning correctly, which means we should never be in the position where both units have failed at the same time.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a on-off cost and it is anticipated that the replacement boilers will be good for at least 10 years.

16. Is there anything else you think we should know about the project?

This is a one-off project

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

831	Community Area Grant	north bradley progressive hall repairs and maintenance	Trustees of North Bradley Progressive Hall	£1706.50
-----	----------------------	--	--	----------

Submitted: 05/06/2014 08:32:20

ID: 831

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

north bradley progressive hall repairs and maintenance

6. Project summary:

Replacement of rotting single glazed timber windows with energy efficient pvc.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0S

9. Please tell us which theme(s) your project supports:

Children & Young People
 Arts, crafts and culture
 Health, lifestyle and wellbeing
 Heritage, history and architecture
 Inclusion, diversity and community spirit
 Sport, play and recreation
 Other

If Other (please specify)
 polling station, local council meeting room,

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

05/2013

Total Income:

£5201.97

Total Expenditure:

£4680.03

Surplus/Deficit for the year:

£521.94

Free reserves currently held:

(money not committed to other projects/operating costs)

£2655.94

Why can't you fund this project from your reserves:

We have a number of other works needed urgently including improvements to the toilet block which is external, repairs to the drive and parking area, waterproofing the roof and gable walls and replacing rotten fascia and barge boards. We have already replaced one window from our own resources and will replace another in the next few weeks. We are also repaying over the next two years an underpayment on gas bills amounting to Â£1950.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3413.00		
Total required from Area Board		£1706.50		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
8 pvc	3413.00	Our reserves	yes	1706.50
replacement				

windows

Total	£3413	£1706.5
-------	-------	---------

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All users of the hall will benefit from the improved environment [security, temperature and ventilation] within the Hall and the smaller increases in hire charges from reduced heating bills. If we receive a grant we will be able to use money otherwise being spent on the windows for other beneficial [to the users] purposes

14. How will you monitor this?

The temperature within the hall is maintained by thermostat and gas usage reading taken weekly. A reduction in usage will be evident. We have already received many favourable comments regarding the window we have already replaced

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not applicable

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

This page is intentionally left blank

WILTSHIRE COUNCIL
Trowbridge Area Board
17 July 2014

What Matters to you in the Trowbridge community area? Local priorities for action

1. Purpose of the Report

For the Area Board to prioritise outcomes from the 'What matters to you?' conference held at County Hall on 3rd April 2014 to stimulate local action and to inform its priorities for the next two years.

2. Background

The 'What matters to you?' conference was held on 3rd April 2014 and over 90 members of the public and partner agencies took part. The event focused on the data set out in the [Community Area Joint Strategic Assessment 2014-16](#), and used themed roundtable discussion to identify local priorities underpinned by JSA evidence. All participants had an opportunity to vote on the priorities and the results are set out in this report. Following identification and agreement on the priorities the themed roundtables then looked at practical community-led actions that could be taken to address the issues.

The top priorities voted for each thematic area were as follows:

- **Children and young people** – Poverty - the shocking disparity within Trowbridge between the areas of Lower Super Output
- **Community Safety** - Maintain neighbourhood policing
- **Culture** - Develop a coherent cultural strategy to drive audience participation, increase the offer, promote collaborations and secure funds
- **Economy** - To develop plans to attract new employers with better paid jobs and to encourage existing businesses to expand
- **Environment** - Invest in cycling networks to connect green spaces and by widening pavements when major resurfacing undertaken & Protect existing green spaces and invest in new ones to connect residents with nature
- **Health & Wellbeing** - To improve community cohesion to reduce social isolation and its effects on health and wellbeing
- **Housing** - More 1&2 bedroom houses/bungalows
- **Leisure** - Accessible, affordable and available facilities, outdoor, indoor including parks
- **Transport** - Improvements to walking and cycling building a comprehensive network including signs on routes, links to villages and suburbs, improving gaps

- **Our Community** - Communication strategy to ensure the people in our communities know what's happening and available

The Area Board reviewed these priorities at its meeting on 15 May 2014 and agreed to prioritise up to 3 thematic areas to initiate and coordinate action working with partners, community groups and the public.

3. **Proposed Priorities for the Area Board to Champion**

To address the priorities, the Area Board will need to use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also need to use its delegated resources to initiate and support community-led projects. It is important to target areas where tangible outcomes and progress can be delivered. This will help to capitalise on the enthusiasm and momentum generated by the event.

It is proposed that the Area Board champions the three issues or themes below over the next two years and targets its resources to support community-led initiatives around these themes and issues:

3.1 **Children and young people – Poverty - the shocking disparity within Trowbridge between the areas of Lower Super Output**

It is proposed that the Board prioritises supporting projects that will target Young people in communities that have the highest poverty indicators. Specific projects include the Studley Green Doorstep Sports Club. The youth services review means that the Area Board will have funds to support a range of youth activity; the Board may consider targeting this funding for communities that have the highest poverty indicators.

3.2 **Culture - Develop a coherent cultural strategy to drive audience participation, increase the offer, promote collaborations and secure funds.**

Initial discussions have been had around developing a cultural strategy/plan. It is proposed that the Area Board and Council's Arts Service works in partnership with local organisations to draw up and consult on a local plan that can be used to shape future cultural provision for the community area.

3.3 **Economy - To develop plans to attract new employers with better paid jobs and to encourage existing businesses to expand**

To support the work of Transforming Trowbridge, Chamber of Commerce, Trowbridge Town Council and other partners who have remit for economic development to promote Trowbridge to new and current employers.

4. **Recommendations**

- That the Area Board agrees to champion the three priorities outlined in paragraphs 3.1, 3.2 & 3.3 and works to facilitate local action to tackle those priorities.

- That the Board appoints a lead Member to champion each of the priorities adopted.
- That the Board earmarks funding to promote, initiate and support community-led action around the selected priorities.

Report Author: Rachel Efemey, Trowbridge Community Area Manager
Tel No: 01225 718608
E-Mail: rachel.efemey@wiltshire.gov.uk

This page is intentionally left blank